# Bi-weekly Report for Fall 2020 Planning – July 13, 2020

## Teaching and Scholarly Learning

As you create your courses for Fall, don't forget about making your content accessible for all. Use automatic speech recognition (ASR) captions in live presentations including class meetings, lectures, and webinars to make your presentations more accessible. Visit Accessible Live Presentations on the Access @ Rice blog for details and instructions. For more information on making content accessible, email teaching@rice.edu.

You will also want to include passwords in all your Zoom meeting links as this requirement is coming in August.

Just a reminder about the training classes and help available to you to prepare for fall.  The complete list of workshops is at Training Calendar and the Learning Environments website includes resources available to instructors for teaching. For questions, please email Diane Butler, dianeb@rice.edu, or the Learning Environments team, teaching@rice.edu.

## Learning Spaces

Learning Environments is working with the Registrar's Office to identify "teaching studios" on campus that faculty can use to record a lecture or teach from. If the faculty member doesn't want to teach remotely from home or his/her office, s/he can request a room (teaching studio) from which to teach or record a lecture. If faculty wish to reserve one of these spaces, s/he should email registrar@rice.edu with the request.

Coming soon the schools will be able to request the face shields from FEP should they wish to use one while teaching.

Work has begun on the phase I and II rooms. Included in this phase are the specialized spaces in the School of Architecture and the Shepherd School of Music.  Most of the rooms in this phase will be partially complete by early August with completion scheduled for mid-August due to items waiting to arrive. As soon as rooms become available for testing, this will be communicated to faculty so they can come to campus to test.

The wiki always has the most updated information.

## Labs and Other Complex Spaces

Learning Environments worked with the School of Natural Sciences, the School of Engineering and the School of Humanities to identify specialized spaces critical for program needs. The needs in the spaces were determined in collaboration with the faculty teaching in those spaces. These spaces will be in the next phase with completion targeted for the start of school.

## Software

LE is changing the license terms on a few of their software packages that will allow for students to download it to their own computer. Running the software off their own computer is always the best. However, on campus computers will be available to students on campus and for those studying remotely, a pool of software will be available to use.  Any faculty requiring students to access software that is currently licensed on campus, should contact teaching@rice.edu to discuss software needs.

## Training

Training for updated classrooms will be coming in early August. Learning Environments is collaborating with the Digital Media Commons in the library to produce documentation, videos and offer one-on-one sessions. The Learning Environments team continues to work with faculty on their summer courses as well as preparation for fall. Regular workshops on Zoom, Kaltura and Canvas as well as one-on-one assistance for faculty are in progress.  If you would like training for your school or department, email teaching@rice.edu.